

Chief Executive's Office

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Date: 30 June 2005

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Audit Committee is to be held in the Council Chamber, Town Hall, Chorley on Monday, 11th July, 2005 commencing at 3.30pm

AGENDA

1. **Apologies of absence**
2. **Declarations of any interests**

Members of the Committee are reminded of their responsibilities to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act, 2000, the Council's Constitution and the Members' Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To confirm as a correct record the minutes of the meeting of the Audit Committee held on 10 March 2005 (enclosed).

4. **Statement on Internal Control (Pages 3 - 14)**

Report of Corporate Governance Group (enclosed).

5. **Internal Audit Annual Report for 2004/05 (Pages 15 - 26)**

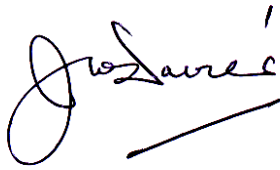
Report of Director of Finance (enclosed).

6. **Audit and Inspection Plan for 2005/06 (Pages 27 - 38)**

The Audit Commission's Audit and Inspection Plan is enclosed.

Continued....

7. **Any other item(s) which the Chair decides is/are urgent**

A handwritten signature in black ink, appearing to read "Joe Lawrence", with a horizontal line underneath.

Chief Executive

Distribution

1. Agenda and reports to all Members of the Audit Committee for attendance.
2. Agenda and reports to Group Director, Director of Finance and Audit Manager for attendance.
3. Agenda and reports to Councillor Edgerley for information.
4. Agenda and reports to all remaining Chief Officers for information.
5. Agenda to all remaining Members of the Council for information.
6. Agenda and reports to Mr Thomas (District Auditor) and Mr G Kelly (Audit Manager, Audit Commission)